

2. The examination timetable	(not your Library number). This must be used for any examination, assessed coursework or essay that counts towards your final mark. Do <u>not</u> use your ID number alongside your name. 2.1
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<p>7. Materials to be taken into the room</p>	<p>placed under your desk. Any other personal items such as religious icons or mementos must be placed under your desk. Other electronic items must be left in your bag. The invigilator will give instructions about where you should leave personal belongings.</p> <p>6.2 You must ensure that any alarms or reminders which may create a disturbance are deactivated. If any of your equipment causes a disturbance, the School may take disciplinary action.</p> <p>6.3 You are strongly advised not to bring any electronic devices or other valuables to the examination room. If you choose to do so, this is at your own risk. The School does not take responsibility for loss or damage.</p> <p>7.1 Details about examinations for which calculators, source materials etc. are permitted</p>
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<p>9 . Cheating</p>	<p>9.1 Examination offences are very serious and can result in disqualification from the examination. They include:</p> <ol style="list-style-type: none"> <li>a. bringing into, or using in, the examination room books, notes, instruments or other materials, however they are stored or transported, which might be used to your advantage and are not expressly allowed by the examiners;</li> <li>b. communication in any form by a student during the examination to another individual or individuals except where expressly allowed by the examiners;</li> <li>c. in the examination room, copying or reading from the work of another student or from another student's books, notes, instruments, computer files or other materials or aids, unless expressly allowed by the examiners;</li> <li>d. offering a bribe of any kind to an invigilator, examiner or other person connected with assessment;</li> <li>e. using software or information stored electronically in any form that is not expressly allowed by the examiners;</li> <li>f. providing or receiving information about the content of an examination before it takes place, except when expressly allowed by the department or institute concerned;</li> <li>g. impersonating or trying to impersonate a candidate, or attempting to procure a third party to impersonate you;</li> <li>h. any unauthorised study and/or unauthorised absence of a candidate from the examination room during the period of the examination;</li> <li>i. any attempt to tamper with examination scripts or coursework after they have been submitted by candidates;</li> <li>j. fabricating or falsifying data or results by individual students or groups of students;</li> <li>k. not complying with the reasonable request of an invigilator under these or other regulations and rules;</li> <li>l. any conduct of which the result would be an advantage for you obtained by subterfuge or action contrary to published rules or regulations;</li> <li>m. removing from the examination room without authorisation stationery or other materials supplied by the School.</li> </ol> <p>9.2 Invigilators and examiners are very alert to the possibility of cheating. In particular, see 7.3, above.</p> <p>9.3 If an allegation is made of cheating during an examination this will be immediately investigated and may result in disruption to your examination whilst the investigation takes place.</p>
<p>10. Question papers</p>	<p>10.1 Read the instructions on the front of the paper clearly. Make sure you take time to read through the whole paper at least once before you start writing. Check that you know how many questions there are and how many you need to answer.</p> <p>10.2 Reading time may be permitted if indicated on your examination paper. This is additional time to the duration of the examination. This time can only be used for reading the examination paper – unless otherwise stated. You may not take notes or write in your answer booklet. Invigilators will inform you of the start and finish of reading time and when you may begin writing. If you begin writing before permitted, you will be given a clean answer booklet/question paper – and your written on booklet/question paper will be removed.</p>
<p>11. Writing in the answer book</p>	<p>11.1 LSE examinations are handwritten. You should write legibly, preferably in blue or black ink. You may use pencil if you prefer but please bear in mind that pencil can be faint to read and can smudge. Be careful not to lose marks because your answers are difficult to read.</p> <p>11.2 Complete the cover of the answer book carefully – make sure to enter your LSE ID number correctly, as well as the title and date of the exam Q72 239f3 -1.145 Tdpok c8-6.4 (r)8a5.301 0 T[Tw014Q72 239f3 L518.9 (et)-1 (our)-e</p>

	<p>your name anywhere on them.</p> <p>11.4 All rough work must be done in the answer book and handed in at the end of the examination. Clearly cross out any work (including rough work) you do ___ want the examiner to mark.</p> <p>11.5 You must stop writing as soon as the invigilator announces the end of the examination. This applies even if you have not finished an answer, sentence or word – you must stop writing immediately. This also applies if you just need to complete the details on the front of your answer booklet(s). If you do still need to put your details on the front of the answer booklet(s), you should raise your hand and wait for an invigilator. If you do not abide by this instruction, then the School may consider your behaviour as _____ (see section 9 above).</p> <p>11.6 At the end of the examination, please tie together securely with provided string all booklets you have been given, including any rough work. It is your responsibility to ensure all answer booklets used are securely tied together.</p> <p>11.7 You must not remove any examination answer books, exam question papers or other materials from the examination room.</p>
<p>12. Problems with an examination question paper</p>	<p>12.1 If you think you have noticed a problem with the content and/or format of your examination question paper, please draw it to the attention of the invigilator immediately.</p>
<p>13. Leaving the examination room</p>	<p>13.1 You are allowed to leave the examination room</p>



	<p>Your official certificate will normally be posted to you by the end of October.</p> <p>19.2 First transcripts: Your digital transcript will normally be made available to you in early October.</p>
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